NVivo 2-day Course February 26-27, 2020

About 2-day Complete Introduction to NVivo Course

Start your qualitative project with our 2-day hands-on training. This course is designed for the **complete beginner** as well as those **who have used previous versions** of the software or **are self-taught** and want to upgrade their skill. This 2-day workshop provides a thorough hands-on-overview of NVivo using a sample project. The overview is followed by participants creating a practice project from scratch using their own data or sample data provided. The aim of the training is for participants to gain confidence in setting up a project framework efficiently, importing data, coding which will incorporate annotations, memos, and linking ideas, exploring, probing, visualising data, and gathering evidence for writing up findings. Opportunity will be giving to review literature using NVivo.

Please see course details below for the course outline.

Small Class Size

To ensure that high quality and responsive learning support is given to each participant, we only take a small class with a maximum of 9 participants on our scheduled courses. Therefore, it is important you register your interest early to secure a place.

Target Audience

- Post Graduate Researcher undertaking PhD study or Masters.
- Early Career Researcher new to research, on their first teaching & research post or an independent researcher.
- Mid-Career Researcher building reputation and esteem to help establish influence and leadership.
- Expert Researcher or Research Leader, influencing research strategy and mentoring researchers of the future.

Pre-requisite

No previous knowledge of NVivo is required. *Please see course details below for the course reminders.*

Teaching Methods

The teaching method is mainly hands-on. It is supported by presentation, demonstration, encourage reflection, discussions, questions and answers.

The tutor will go around to examine each participant's project on their coding, node structure, and classification to provide suggestions, corrections and efficiency tips. This will ensure that your coding and node structure will support in-depth data analysis.

Training Workbook

Each participant receives an instructional workbook to work through and keep.

Certificate of Completion & After Training Support

Each participant receives a certificate of completion and ongoing after training support via phone, email and a [weekly live questions and answers Webinar](#).

Course Outline

Day 1: Explore NVivo and Create a New Project

Morning Session you will learn to:

1. Explore the functionalities of NVivo.
2. Create a practice project and set up folders for your data.
3. Import interview transcripts into the practice project.
4. Learn to code a transcript into both "open-codes" and "thematic coding framework".
5. Annotate your coding, attach coding summaries in memos to transcripts and nodes.
6. Create memos for field notes, reflective notes, and supervision meeting records.

Afternoon Session you will learn to:

1. Organise your growing open-codes into thematic coding structure using colour to cluster them.
2. Examine your coding using Coding Stripes and highlights.
3. Classify the interviews by their demographic attributes and values.
4. Create relationship types and use them to construct relationship nodes to code into.

Day 2: Advance functions in NVivo

The second day is designed as a follow-on from day-1.

Morning Session you will learn to:

1. Use sets and search folders to organise and filter your data for specific research questions.

2. Use a number of queries – coding, matrix and group queries to ask questions and gather coded references to answer them.
3. Use concept maps, project maps to explore and patterns and relationships in your data.
4. Explore the use of audio, video, and social media content in NVivo.
5. Advise on how to setup and manage a group project involving a number of researchers or coders from different geographical locations, working on the same project.

Afternoon session you will learn how to:

1. Create a literature review project and learn how to quickly explore your literature using keywords and phrases;
2. Code your finds into thematic coding framework for further analysis and reporting.
3. Generate "word cloud" for poster presentation.
4. Create Framework Matrices – a data reduction methodology developed by Liz Spencer and Jane Ritchie of **NatCen** to conduct case by case analysis of policy document or systematic literature review.

Use the remaining time to work on your own project and receive individual support from the tutor.

Course Reminders

Practice interview data files are provided for those who have not collected data as yet. [Download it here.](#)

Bring any interview transcripts you may have to work on.

If you do not have NVivo installed on your laptop, you can download a 14-days FREE trial copy [from this link](#).

[NVivo 2-day Course March 18-19, 2020](#)

About 2-day Complete Introduction to NVivo Course

Start your qualitative project with our 2-day hands-on training. This course is designed for the **complete beginner** as well as those **who have used previous versions** of the software or **are self-taught** and want to upgrade their skill. This 2-day workshop provides a thorough hands-on-overview of NVivo using a sample project. The overview is followed by participants creating a practice project from scratch using their own data or sample data provided. The aim of the training is for participants to gain confidence in setting up a project framework efficiently, importing data, coding which will incorporate annotations, memos, and linking ideas, exploring, probing, visualising data, and gathering evidence for writing up findings. Opportunity will be giving to review literature using NVivo.

Please see course details below for the course outline.

Small Class Size

To ensure that high quality and responsive learning support is given to each participant, we only take a small class with a maximum of 9 participants on our scheduled courses. Therefore, it is important you register your interest early to secure a place.

Target Audience

- Post Graduate Researcher undertaking PhD study or Masters.
- Early Career Researcher new to research, on their first teaching & research post or an independent researcher.
- Mid-Career Researcher building reputation and esteem to help establish influence and leadership.
- Expert Researcher or Research Leader, influencing research strategy and mentoring researchers of the future.

Pre-requisite

No previous knowledge of NVivo is required. *Please see course details below for the course reminders.*

Teaching Methods

The teaching method is mainly hands-on. It is supported by presentation, demonstration, encourage reflection, discussions, questions and answers.

The tutor will go around to examine each participant's project on their coding, node structure, and classification to provide suggestions, corrections and efficiency tips. This will ensure that your coding and node

structure will support in-depth data analysis.

Training Workbook

Each participant receives an instructional workbook to work through and keep.

Certificate of Completion & After Training Support

Each participant receives a certificate of completion and ongoing after training support via phone, email and a [weekly live questions and answers Webinar](#).

Course Outline

Day 1: Explore NVivo and Create a New Project

Morning Session you will learn to:

1. Explore the functionalities of NVivo.
2. Create a practice project and set up folders for your data.
3. Import interview transcripts into the practice project.
4. Learn to code a transcript into both "open-codes" and "thematic coding framework".
5. Annotate your coding, attach coding summaries in memos to transcripts and nodes.
6. Create memos for field notes, reflective notes, and supervision meeting records.

Afternoon Session you will learn to:

1. Organise your growing open-codes into thematic coding structure using colour to cluster them.
2. Examine your coding using Coding Stripes and highlights.
3. Classify the interviews by their demographic attributes and values.
4. Create relationship types and use them to construct relationship nodes to code into.

Day 2: Advance functions in NVivo

The second day is designed as a follow-on from day-1.

Morning Session you will learn to:

1. Use sets and search folders to organise and filter your data for specific research questions.
2. Use a number of queries – coding, matrix and group queries to ask questions and gather coded references to answer them.
3. Use concept maps, project maps to explore and patterns and relationships in your data.
4. Explore the use of audio, video, and social media content in NVivo.
5. Advise on how to setup and manage a group project involving a number of researchers or coders from different geographical locations, working on the same project.

Afternoon session you will learn how to:

1. Create a literature review project and learn how to quickly explore your literature using keywords and phrases;
2. Code your finds into thematic coding framework for further analysis and reporting.
3. Generate "word cloud" for poster presentation.
4. Create Framework Matrices – a data reduction methodology developed by Liz Spencer and Jane Ritchie of **NatCen** to conduct case by case analysis of policy document or systematic literature review.

Use the remaining time to work on your own project and receive individual support from the tutor.

Course Reminders

Practice interview data files are provided for those who have not collected data as yet. <u>Download it here.</u>

Bring any interview transcripts you may have to work on.

If you do not have NVivo installed on your laptop, you can download a 14-days FREE trial copy <u>from this link</u>.

[NVivo 2-day Course April 29-30, 2020](#)

About 2-day Complete Introduction to NVivo Course

Start your qualitative project with our 2-day hands-on training. This course is designed for the **complete beginner** as well as those **who have used previous versions** of the software or **are self-taught** and want to upgrade their skill. This 2-day workshop provides a thorough hands-on-overview of NVivo using a sample project. The overview is followed by participants creating a practice project from scratch using their own data or sample data provided. The aim of the training is for participants to gain confidence in setting up a project framework efficiently, importing data, coding which will incorporate annotations, memos, and linking ideas, exploring, probing, visualising data, and gathering evidence for writing up findings. Opportunity will be giving to review literature using NVivo.

Please see course details below for the course outline.

Small Class Size

To ensure that high quality and responsive learning support is given to each participant, we only take a small class with a maximum of 9 participants on our scheduled courses. Therefore, it is important you register your interest early to secure a place.

Target Audience

- Post Graduate Researcher undertaking PhD study or Masters.
- Early Career Researcher new to research, on their first teaching & research post or an independent researcher.
- Mid-Career Researcher building reputation and esteem to help establish influence and leadership.
- Expert Researcher or Research Leader, influencing research strategy and mentoring researchers of the future.

Pre-requisite

No previous knowledge of NVivo is required. ***Please see course details below for the course reminders.***

Teaching Methods

The teaching method is mainly hands-on. It is supported by presentation, demonstration, encourage reflection, discussions, questions and answers.

The tutor will go around to examine each participant's project on their coding, node structure, and classification to provide suggestions, corrections and efficiency tips. This will ensure that your coding and node structure will support in-depth data analysis.

Training Workbook

Each participant receives an instructional workbook to work through and keep.

Certificate of Completion & After Training Support

Each participant receives a certificate of completion and ongoing after training support via phone, email and a [weekly live questions and answers Webinar](#).

Course Outline

Day 1: Explore NVivo and Create a New Project

Morning Session you will learn to:

1. Explore the functionalities of NVivo.
2. Create a practice project and set up folders for your data.
3. Import interview transcripts into the practice project.

4. Learn to code a transcript into both "open-codes" and "thematic coding framework".
5. Annotate your coding, attach coding summaries in memos to transcripts and nodes.
6. Create memos for field notes, reflective notes, and supervision meeting records.

Afternoon Session you will learn to:

1. Organise your growing open-codes into thematic coding structure using colour to cluster them.
2. Examine your coding using Coding Stripes and highlights.
3. Classify the interviews by their demographic attributes and values.
4. Create relationship types and use them to construct relationship nodes to code into.

Day 2: Advance functions in NVivo

The second day is designed as a follow-on from day-1.

Morning Session you will learn to:

1. Use sets and search folders to organise and filter your data for specific research questions.
2. Use a number of queries – coding, matrix and group queries to ask questions and gather coded references to answer them.
3. Use concept maps, project maps to explore and patterns and relationships in your data.
4. Explore the use of audio, video, and social media content in NVivo.
5. Advise on how to setup and manage a group project involving a number of researchers or coders from different geographical locations, working on the same project.

Afternoon session you will learn how to:

1. Create a literature review project and learn how to quickly explore your literature using keywords and phrases;
2. Code your finds into thematic coding framework for further analysis and reporting.
3. Generate "word cloud" for poster presentation.
4. Create Framework Matrices – a data reduction methodology developed by Liz Spencer and Jane Ritchie of **NatCen** to conduct case by case analysis of policy document or systematic literature review.

Use the remaining time to work on your own project and receive individual support from the tutor.

Course Reminders

Practice interview data files are provided for those who have not collected data as yet. Download it here.

Bring any interview transcripts you may have to work on.

If you do not have NVivo installed on your laptop, you can download a 14-days FREE trial copy [from this link](#).

[NVivo 2-day Course June 29-30, 2020](#)

About 2-days Complete Introduction to NVivo Course

Start your qualitative project with our 2-day hands-on training. This course is designed for the **complete beginner** as well as those **who have used previous versions** of the software or **are self-taught** and want to upgrade their skill. This 2-day workshop provides a thorough hands-on-overview of NVivo using a sample project. The overview is followed by participants creating a practice project from scratch using their own data or sample data provided. The aim of the training is for participants to gain confidence in setting up a project framework efficiently, importing data, coding which will incorporate annotations, memos, and linking ideas, exploring, probing, visualising data, and gathering evidence for writing up findings. Opportunity will be giving to review literature using NVivo.

Please see course details below for the course outline.

Small Class Size

To ensure that high quality and responsive learning support is given to each participant, we only take a small class with a maximum of 9 participants on our scheduled courses. Therefore, it is important you register your interest early to secure a place.

Target Audience

- Post Graduate Researcher undertaking PhD study or Masters.
- Early Career Researcher new to research, on their first teaching & research post or an independent researcher.
- Mid-Career Researcher building reputation and esteem to help establish influence and leadership.
- Expert Researcher or Research Leader, influencing research strategy and mentoring researchers of the future.

Pre-requisite

No previous knowledge of NVivo is required. ***Please see course details below for the course reminders.***

Teaching Methods

The teaching method is mainly hands-on. It is supported by presentation, demonstration, encourage reflection, discussions, questions and answers.

The tutor will go around to examine each participant's project on their coding, node structure, and classification to provide suggestions, corrections and efficiency tips. This will ensure that your coding and node structure will support in-depth data analysis.

Training Workbook

Each participant receives an instructional workbook to work through and keep.

Certificate of Completion & After Training Support

Each participant receives a certificate of completion and ongoing after training support via phone, email and a [weekly live questions and answers Webinar](#).

Course Outline

Day 1: Explore NVivo and Create a New Project

Morning Session you will learn to:

1. Explore the functionalities of NVivo.
2. Create a practice project and set up folders for your data.
3. Import interview transcripts into the practice project.
4. Learn to code a transcript into both "open-codes" and "thematic coding framework".
5. Annotate your coding, attach coding summaries in memos to transcripts and nodes.
6. Create memos for field notes, reflective notes, and supervision meeting records.

Afternoon Session you will learn to:

1. Organise your growing open-codes into thematic coding structure using colour to cluster them.
2. Examine your coding using Coding Stripes and highlights.
3. Classify the interviews by their demographic attributes and values.
4. Create relationship types and use them to construct relationship nodes to code into.

Day 2: Advance functions in NVivo

The second day is designed as a follow-on from day-1.

Morning Session you will learn to:

1. Use sets and search folders to organise and filter your data for specific research questions.
2. Use a number of queries — coding, matrix and group queries to ask questions and gather coded references to answer them.
3. Use concept maps, project maps to explore and patterns and relationships in your data.
4. Explore the use of audio, video, and social media content in NVivo.
5. Advise on how to setup and manage a group project involving a number of researchers or coders from different geographical locations, working on the same project.

Afternoon session you will learn how to:

1. Create a literature review project and learn how to quickly explore your literature using keywords and phrases;
2. Code your finds into thematic coding framework for further analysis and reporting.
3. Generate "word cloud" for poster presentation.
4. Create Framework Matrices — a data reduction methodology developed by Liz Spencer and Jane Ritchie of **NatCen** to conduct case by case analysis of policy document or systematic literature review.

Use the remaining time to work on your own project and receive individual support from the tutor.

Course Reminders

Practice interview data files are provided for those who have not collected data as yet. [Download it here.](#)

Bring any interview transcripts you may have to work on.

If you do not have NVivo installed on your laptop, you can download a 14-days FREE trial copy [from this link](#).

[NVivo 2-day Course May 25-26, 2020](#)

About 2-days Complete Introduction to NVivo Course

Start your qualitative project with our 2-day hands-on training. This course is designed for the **complete beginner** as well as those **who have used previous versions** of the software or **are self-taught** and want to upgrade their skill. This 2-day workshop provides a thorough hands-on-overview of NVivo using a sample project. The overview is followed by participants creating a practice project from scratch using their own data or sample data provided. The aim of the training is for participants to gain confidence in setting up a project framework efficiently, importing data, coding which will incorporate annotations, memos, and linking ideas, exploring, probing, visualising data, and gathering evidence for writing up findings. Opportunity will be giving to review literature using NVivo.

Please see course details below for the course outline.

Small Class Size

To ensure that high quality and responsive learning support is given to each participant, we only take a small class with a maximum of 9 participants on our scheduled courses. Therefore, it is important you register your interest early to secure a place.

Target Audience

- Post Graduate Researcher undertaking PhD study or Masters.
- Early Career Researcher new to research, on their first teaching & research post or an independent researcher.
- Mid-Career Researcher building reputation and esteem to help establish influence and leadership.
- Expert Researcher or Research Leader, influencing research strategy and mentoring researchers of the future.

Pre-requisite

No previous knowledge of NVivo is required. *Please see course details below for the course reminders.*

Teaching Methods

The teaching method is mainly hands-on. It is supported by presentation, demonstration, encourage reflection, discussions, questions and answers.

The tutor will go around to examine each participant's project on their coding, node structure, and classification to provide suggestions, corrections and efficiency tips. This will ensure that your coding and node

structure will support in-depth data analysis.

Training Workbook

Each participant receives an instructional workbook to work through and keep.

Certificate of Completion & After Training Support

Each participant receives a certificate of completion and ongoing after training support via phone, email and a [weekly live questions and answers Webinar](#).

Course Outline

Day 1: Explore NVivo and Create a New Project

Morning Session you will learn to:

1. Explore the functionalities of NVivo.
2. Create a practice project and set up folders for your data.
3. Import interview transcripts into the practice project.
4. Learn to code a transcript into both "open-codes" and "thematic coding framework".
5. Annotate your coding, attach coding summaries in memos to transcripts and nodes.
6. Create memos for field notes, reflective notes, and supervision meeting records.

Afternoon Session you will learn to:

1. Organise your growing open-codes into thematic coding structure using colour to cluster them.
2. Examine your coding using Coding Stripes and highlights.
3. Classify the interviews by their demographic attributes and values.
4. Create relationship types and use them to construct relationship nodes to code into.

Day 2: Advance functions in NVivo

The second day is designed as a follow-on from day-1.

Morning Session you will learn to:

1. Use sets and search folders to organise and filter your data for specific research questions.
2. Use a number of queries – coding, matrix and group queries to ask questions and gather coded references to answer them.
3. Use concept maps, project maps to explore and patterns and relationships in your data.
4. Explore the use of audio, video, and social media content in NVivo.
5. Advise on how to setup and manage a group project involving a number of researchers or coders from different geographical locations, working on the same project.

Afternoon session you will learn how to:

1. Create a literature review project and learn how to quickly explore your literature using keywords and phrases;
2. Code your finds into thematic coding framework for further analysis and reporting.
3. Generate "word cloud" for poster presentation.
4. Create Framework Matrices — a data reduction methodology developed by Liz Spencer and Jane Ritchie of **NatCen** to conduct case by case analysis of policy document or systematic literature review.

Use the remaining time to work on your own project and receive individual support from the tutor.

Course Reminders

Practice interview data files are provided for those who have not collected data as yet. [Download it here.](#)

Bring any interview transcripts you may have to work on.

If you do not have NVivo installed on your laptop, you can download a 14-days FREE trial copy [from this link](#).

[NVivo Advanced Workshop March 26, 2020](#)

Improve your data analysis skills with our 1-day Advanced Workshop. This course is designed for those who are currently using NVivo and want to explore the advance features to enable them to efficiently analyse and visualise their data in readiness for reporting. The structure of the day is flexible and tailored to the needs of the participants' project. Common needs or skills would be demonstrated. Tailored advice and support is given to individual and group project. Participants or groups are advised to bring their project to class.

Please see course details below for the course outline.

Small Class Size

To ensure that high quality and responsive learning support is given to each participant, we only take a small class with a maximum of 9 participants on our scheduled courses. Therefore, it is important you register your interest early to secure a place.

Target Audience

- Post Graduate Researcher undertaking PhD study or Masters.
- Early Career Researcher new to research, on their first teaching & research post or an independent researcher.
- Mid-Career Researcher building reputation and esteem to help establish influence and leadership.
- Expert Researcher or Research Leader, influencing research strategy and mentoring researchers of the future.

Pre-requisite

This is a follow-on from the beginners' course. Please bring your current NVivo project to class if you are working on one, to build on the advance skills. *Please see course details below for the course reminders.*

Teaching Methods

The teaching method is mainly hands-on. It is supported by presentation, demonstration, encourage reflection, discussions, questions and answers.

The tutor will go around to examine each participant's project on their coding, node structure, and classification to provide suggestions, corrections and efficiency tips. This will ensure that your coding and node structure will support in-depth data analyses.

Training Workbook

Each participant receives an instructional workbook to work through and to keep.

Certificate of Completion & After Training Support

Each participant receives a certificate of completion, ongoing after training support via phone, email and [weekly live questions and answers Webinar](#).

Course Outline

Morning session you will learn to:

1. Examine your thematic coding framework, to identify repetition of nodes and streamline.
2. Cluster related nodes, sort, merge, relocate, rename, and restructure your thematic coding, if necessary, to allow for efficient analysis.
3. Test for relational coding and check the ability of your thematic coding framework to answer your research questions.

4. Classify your data (subjects) by their demographic attributes and values.
5. Use a variety of queries – coding, matrix, cross-tabulation, compound, comparison and group queries to ask questions and gather coded references to answer them.
6. Use sets to group sources and search folders to filter data to help to ask specific research questions.

Afternoon session you will learn how to:

1. Use charts, maps, and diagrams to explore and to conduct in-depth analyses and to generate output for presentations.
2. Create Framework Matrices – a data reduction methodology developed by Liz Spencer and Jane Ritchie of [NatCen](#) to conduct case by case analysis of policy document, structured data or systematic reviews.
3. Setup and manage a group project involving many researchers or coders from different geographical locations, working on the same project.

Use the remaining time to work on your own project and receive individual support from the tutor.

Course Reminders

Please BRING YOUR OWN Laptop with NVivo installed and tested for working to our public courses. Laptops are not provided at this venue.

If you do not have NVivo installed on your laptop, you can download a 14-days FREE trial copy [from this link](#).

Practice interview data files are provided for those who have not collected data as yet. [Download it here.](#)

Bring any interview transcripts you may have to work on.

[NVivo Advanced Workshop May 27, 2020](#)

Improve your data analysis skills with our 1-day Advanced Workshop. This course is designed for those who are currently using NVivo and want to explore the advance features to enable them to efficiently analyse and visualise their data in readiness for reporting. The structure of the day is flexible and tailored to the needs of the participants' project. Common needs or skills would be demonstrated. Tailored advice and support is given to individual and group project. Participants or groups are advised to bring their project to class.

Please see course details below for the course outline.

Small Class Size

To ensure that high quality and responsive learning support is given to each participant, we only take a small class with a maximum of 9 participants on our scheduled courses. Therefore, it is important you register your interest early to secure a place.

Target Audience

- Post Graduate Researcher undertaking PhD study or Masters.
- Early Career Researcher new to research, on their first teaching & research post or an independent researcher.
- Mid-Career Researcher building reputation and esteem to help establish influence and leadership.
- Expert Researcher or Research Leader, influencing research strategy and mentoring researchers of the future.

Pre-requisite

This is a follow-on from the beginners' course. Please bring your current NVivo project to class if you are working on one, to build on the advance skills. *Please see course details below for the course reminders.*

Teaching Methods

The teaching method is mainly hands-on. It is supported by presentation, demonstration, encourage reflection, discussions, questions and answers.

The tutor will go around to examine each participant's project on their coding, node structure, and classification to provide suggestions, corrections and efficiency tips. This will ensure that your coding and node structure will support in-depth data analyses.

Training Workbook

Each participant receives an instructional workbook to work through and to keep.

Certificate of Completion & After Training Support

Each participant receives a certificate of completion, ongoing after training support via phone, email and [weekly live questions and answers Webinar](#).

Course Outline

Morning session you will learn to:

1. Examine your thematic coding framework, to identify repetition of nodes and streamline.
2. Cluster related nodes, sort, merge, relocate, rename, and restructure your thematic coding, if necessary, to allow for efficient analysis.
3. Test for relational coding and check the ability of your thematic coding framework to answer your research questions.
4. Classify your data (subjects) by their demographic attributes and values.
5. Use a variety of queries — coding, matrix, cross-tabulation, compound, comparison and group queries to ask questions and gather coded references to answer them.
6. Use sets to group sources and search folders to filter data to help to ask specific research questions.

Afternoon session you will learn how to:

1. Use charts, maps, and diagrams to explore and to conduct in-depth analyses and to generate output for presentations.
2. Create Framework Matrices — a data reduction methodology developed by Liz Spencer and Jane Ritchie of [NatCen](#) to conduct case by case analysis of policy document, structured data or systematic reviews.
3. Setup and manage a group project involving many researchers or coders from different geographical locations, working on the same project.

Use the remaining time to work on your own project and receive individual support from the tutor.

Course Reminders

Please BRING YOUR OWN Laptop with NVivo installed and tested for working to our public courses. Laptops are not provided at this venue.

If you do not have NVivo installed on your laptop, you can download a 14-days FREE trial copy [from this link](#).

Practice interview data files are provided for those who have not collected data as yet. [Download it here.](#)

Bring any interview transcripts you may have to work on.

[NVivo Literature Review Course April 2, 2020](#)

Start your literature review with this hands-on workshop. You will be introduced to use NVivo to manage your literature sources such as journal articles, e-books, policy documents, and website resources. You will be shown to use NVivo's powerful search functions to search for key words and phrases across all your literature sources. You will learn to 'harvest' and code the finds into themes; and critically review the literature to carry out comparative analysis. This is a time saver tool!

> *This course is a must attend for all PhD students at the beginning of their programme! Essex University.*

Small Class Size

To ensure that high quality and responsive learning support is given to each participant, we only take a small class with a maximum of 9 participants on our scheduled courses. Therefore, it is important you register your interest early to secure a place.

Target Audience

- Post Graduate Researcher undertaking PhD study or Masters.
- Early Career Researcher new to research, on their first teaching & research post or an independent researcher.
- Mid-Career Researcher building reputation and esteem to help establish influence and leadership.
- Expert Researcher or Research Leader, influencing research strategy and mentoring researchers of the future.

Pre-requisite

No previous knowledge of NVivo is required. *Please see course details below for the course reminders.*

Teaching Methods

The teaching method is mainly hands-on. It is supported by presentation, demonstration, encourage reflection, discussions, questions and answers.

The tutor will go around to examine each participant's project on their coding, node structure, and classification to provide suggestions, corrections and efficiency tips. This will ensure that your coding and node structure will support in-depth data analyses.

Training Workbook

Each participant receives an instructional workbook to work through and keep.

Certificate of Completion & After Training Support

Each participant receives a certificate of completion and ongoing after training support via phone, email and a [weekly live questions and answers Webinar](#).

Key Learning Outcomes

By the end of the course, you will learn to:

- Create your Literature Review Project in NVivo.
- Import into the project, your literature sources from your computer or directly from reference manager software such as EndNote, RefWorks, Mendeley, and Zotero libraries.
- Use Word Frequency and Text Search Queries to explore key words and phrases across the whole of your literature and 'harvest' the finds into codes to critically code-on into topics or themes.
- You may visualise the data using Word Cloud
- Code your data into both 'open codes' and established thematic coding framework.
- Add annotations, explanations, and interpretations to key points in your data.
- Compare and critically evaluate the works of various authors by using framework matrices.
- Use Node Matrix to compare different authors by topics to see which themes well covered and which themes are need further exploration.
- Use visuals to explore and present findings.
- Import your findings and analytical memos to Word for writing up.

Course Reminders

Please bring as many full text journal articles as you can download in PDF to class. You may also export your EndNote, RefWorks, Mendeley, Zotero library of your full text articles into a zip file to class.

PLEASE NOTE. Abstract alone is NOT useful to analyse, you will need the full text journal attachments. If you do not have the attachments in your Reference Management Software libraries, then simply bring the collection of your PDFs of your journal articles to class.

Please BRING YOUR OWN Laptop with NVivo installed and tested for working to our public courses. Laptops are not provided at this venue.

If you do not have NVivo installed on your laptop, you can download a 14-days FREE trial copy [from this link](#).